**Crowhurst Parish Council**

Minutes of the Crowhurst Parish Council Meeting held on Monday 15th March 2021 virtually via zoom due to Covid-19 at 7:30pm.

Present:

Councillors:

Mrs. L Siggery (Chairman)

Mr. M Higginson

Mr. G King

Mr. R Horsman

Clerk:

Mrs. Emma Fulham

Public:

Cllr Liz Lockwood

Cllr Mark Hodge

John and Heather Doust.

**Public Meeting.**

There were no questions from the public.   
  
Cllr Ridge reported on the change of refuse contract from Biffa to TDC. He reported on the dumped caravan near Lingfield Common Road he had reported it but he had been told it would be collected shortly. He reported on soil waste dumping in fields in Lingfield. There was a new enforcement worker employed by TDC. Cllr Siggery reported the TDC street clean-up which was gratefully noted. Cllr Siggery requested TDC consider litter signage in the layby.

Cllr Lockwood reported on waste disposal of nitrous oxide canisters and they need specialist collections to be undertaken in order to collect this type of waste. Staff from other boroughs had been brought in to deal with planning. A budget and additional staff had been allocated for planning matters and enforcement. There was also a push on fly tipping initiatives.

In her absence Cllr Steeds had provided a report that the Clerk read out as follows: Crowhurst has been reasonably quiet as far as issues go with Surrey. I was informed last week that only part of Pikes Lane may be surface dressed so will wait for further news on that.I’ve asked for pot holes to be looked at and dealt with some resident queries. As far as Surrey is concerned County Hall has been sold and the new County Hall will be at Redhill. Surrey have a balanced budget but unfortunately council tax has gone up again. I have asked Surrey finance team to look at freezing council tax next year as the year on year increases are now unacceptable to residents and causing anger in some cases hardship. The child and adult social services budget is under pressure as more children are being identified with mental health issues. Surrey Resilience Forum have done an outstanding job co-ordinating services throughout Surrey on the Covid pandemic and vaccination program.Please let me know if there are any Surrey issues that need my attention.

**Parish Council Meeting. (Started 7:50pm)**

1. To accept apologies for absence.

County Cllr Steed

Cllr S Lock

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded the Council to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 18th January 2021.

**Unanimously approved and signed as a true record.**

1. Matters Arising.

None.

1. To receive reports from Councillors.

All reports where available are on the website. Cllr Siggery reported on the planning decisions to be ratified at the meeting.

The Clerk reported on the fishing license process. The Clerk was asked to contact Surrey CC about the ongoing pump situation.   
  
John Doust reported on training and the new processes for speedwatch.

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| **Reports from Councillors** |
| Communication |
| SSALC |
| Planning |
| Village Hall Committee |
| Roads, Ditches |
| Grass & Hedges |
| Footpaths |
| Eliot Place |
| Fishing Club |
| Local news, CPRE, SCREF |
| Gatwick |
| Defib & Phonebox |
| Clerk performance appraisal and objectives |
| Council Events (Litter picking, Footpath clearing) |
| Neighbourhood Plan |
| Business Plan development |

1. Correspondence.

The list had been circulated prior to the meeting.

Cllr Siggery noted the following items:

Cllr Siggery reported on the SSALC division to just SALC to just be Surrey ALC.

She also confirmed the elections will be going ahead in May.   
She reported on the Tandridge be-friending scheme.

Cllr Horsman reported on the vacancy created by Ray Nuttall on the Crowhurst charity.

Cllr Horsman was happy to be the representative for the Parish Council.

**Cllr Horsman was unanimously appointed to represent the Council on both charities**.

The noticeboard at Bowerland Corner needed some attention.   
**A quote would be considered in due course. The second noticeboard possibly requires attention too and a quote for maintenance for this would also be sought.**

Census – The correspondence was noted.   
**The Council would encourage residents to participate in the census.**

A TDC web meeting for electric charging points for vehicles in the parish was noted.  
**It was not seen as a current priority for the Council so there was no further action at the current time.**

1. Finance
2. To accept year to date account 2020/21

**The report had been circulated prior to the meeting and was accepted unanimously.**

1. To approve expenditure as itemised on the schedule.

**The list had been circulated prior to the meeting as follows and was unanimously approved.**

E Fulham 427.51

SCC Pension 124.83

HMRC 101.8

E Fulham 427.51

SCC Pension 124.83

HMRC 102

SSALC 36

E Fulham 102.09

Total 1446.57

1. Update on Telephone Box project.

The TDC planning report was noted. As planning was unlikely at Bowerland Corner the Council discussed reverting to the original position near Greba Cottage as the best location within the parish.

**The Council agreed to review the situation possibly looking at the reconnection process again (Cllr Horsman) and the Clerk would speak to highways about any possible permissions required.**

1. To review progress on the proposal for a trim trail / exercise equipment on the field adjacent to the village hall and agree actions for the license, planning and expenditure to complete the project.

**The Council agreed the total expenditure would be agreed up to £15000 but this was balanced by the Gatwick Trust grant £2500 and TDC grant £8000 for the project. The Council would confirm the exact location and equipment and the Clerk would apply for planning permission and the license from TDC once the agreed plan was provided.**

1. To review covid-19 grant update and covid-19 considerations going into the Spring period and how best the Council can assist.

**The Council agreed to encourage people via the local charities to apply for funding. Cllr Horsman would contact the Crowhurst Charity as the PC representative and the Clerk would contact the St Silvans Charity.**

1. To review latest draft of Neighbourhood plan and review consultation plans for Neighbourhood Plan to progress this.

The Council considered the three quotes. Whilst it was hoped a grant could be applied for when the Locality scheme restarted it was agreed there were budget areas and reserves for this expenditure to finalise the neighbourhood plan.

**The Parish Council agreed to instruct White and Sons to progress the plan as per the quote up to £3500 plus VAT.**

1. To review planning applications and ratify application decisions made between meetings.

**All of the following decisions were duly ratified.**

2021/150 - Ellerslea, Chellows Lane

Do not object to this application as there is recent precedent within the Parish of a similar conversion project for similar reasons (2019/124).  However, it is requested that a restriction is placed on the use of the building to ensure that it remains ancillary to the residential dwelling known as Ellerslea.

2021/158 & 2121/122 - Windyridge Farm

Object to the proposal on the basis that it is out of character for the dwelling and the listed building status.  It is accepted that light is required to this level of the dwelling, but to gain it a proposal which is more in keeping with the building would be desired.

2021/112 - Hurstdene

Do not object to this application.

2021/93 - Withycross House

Comments previously provided

2020/2298 - Church Farm

Object to the application on the basis that the converted farm buildings and the main dwelling, of which this application would form a part, are too close in proximity to each other and would form an overcrowded, ill considered development within the Parish.

The proximity of this building to the main house, which is a listed building, would not allow adequate parking for the main dwelling or a residential conversion of the farm building.

The Parish Council would consider supporting a plan which included more open space at the front of the properties, allowing some parking for the Church, and development of a dwelling which is more in keeping with this historic heart of Crowhurst.

1. To consider future Parish Council and Parish meeting arrangements.

**The Parish Council agreed unanimously to not host an annual meeting virtually and a physical meeting was not possible due to covid restrictions. It was hoped the Council would host a physical consultation event in the autumn.**

The Council considered the arrangements for the annual parish council meeting in the absence of the legislation extending virtual meetings.

**A back up date of 4th May 2021 was agreed to enable a virtual meeting in May to continue in the absence of an extension.**

1. Items for Reporting or Inclusion in Future Agendas.

Reports from Cllrs review.

TDC planning consultation issues.

**Dates of Next Meetings:**

17th May Parish Council (annual meeting) or 4th May 2021 as agreed above.

Meeting closed at 9:35pm