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**Minutes for Neighbourhood Plan Steering Group 27<sup>th</sup> March 2017 Crowhurst Village Hall 7:30pm.**

**Attendees:** Lisa Siggery, John Doust, Liz Lockwood, Clare Hollingsworth, Emma Fulham, Christine Pudney, Ray Nuttall, Louise Devine and Peter Jones.

**Apologies:** Kevin Siggery and Simon Lock.

1. To accept apologies

Kevin Siggery and Simon Lock.

2. Reminder re pecuniary and declarable interests.

None

3. Matters Arising

None

4. Approve minutes from the previous meeting.

Duly approved.

5. Analysis of questionnaires report update.

This matter was outstanding and would be deferred to the next meeting –  
Action required from Lisa Siggery.

6. Housing need survey results.



The results had been circulated. Only a 26% return however it concluded an insufficient need for housing to warrant further development. Affordability and sustainability continue to be concerns.

The group considered three possible sites for development if required. It was agreed a plan should be progressed to conclusion now ASAP and perhaps one with zero development with a possible plan for the future could be expedited.

It was considered that the plan should now be progressed to completion by June for inspection over the summer with a referendum in September.

7. Update on youth and business consultations.

Christine reported on the youth and lack of engagement. The group agreed to invite youth opinion via John Doust's mailing list.

The business consultation and OAP consultations had both been successful and the reports from those had been circulated.

8. Consider requirements and logistics for the next public consultation.

This was deferred to the next meeting.

9. Policy writing and further consultations to consider.

The plan was to identify issues then develop policies.

**The group agreed to carry out SWOT analysis and share information by email in the next week with a view to commencing policy writing prior to the next meeting.**

The following areas of responsibility were agreed.

Housing – Claire and Lisa

Business and Employment – Christine and Peter

Local community facilities and protection of open spaces – John and Angus

Local facilities inc communication – Louise and Ray



**Two plans were highlighted as ones to follow – Little Aston and Woodcote. Both would be sent by Lisa to the group so a consensus on which one format was best for Crowhurst.**

**Lisa would circulate the list of houses of special character to collate information on a no build area/ conservation area proposal and landscapes valued would also be noted for listing perhaps asking Angus and John to collect views on their walks.**

10. Matters to report and for future agendas.

Lisa reported she was going to stop subscription to survey monkey this was agreed.

Christine would contact the land owner for Mansion House for an initial meeting date.

11. Date of next meeting 18<sup>th</sup> April 2017.

Meeting Closed 9.45pm