Emma Fulham, Clerk to Crowhurst Parish Council

Ten Acre Court Cat Street Upper Hartfield TN7 4DT

e-mail:**clerk@crowhurstonline.uk**

**Telephone/ Answer machine: 01342 822404**

**Minutes to the Parish Council Meeting of Crowhurst Parish Council held on Monday 15th January 2024 at 7.30pm.**

Present: Cllr R Horsman, Cllr G King, Cllr C Jarrott and Cllr A Beck.

Absent: None.

Apologies received: Cllr Steeds.

Two members of the public

Clerk to the Council: Emma Fulham

**Public Meeting:**

The two members of the public raised some queries on matters arising and, on the minutes, and actions which were replied to by the Chair.
An asset list query was responded to on the defibrillator insurance value.

There was a query over the correspondence list visibility on the website. The Clerk reported that she would add it to the website ASAP.

*Cllr Horsman left the meeting at 7:40pm*

Cllr Montgomery (District) was absent.

Cllr Steeds (County / District) had sent an emailed report and her apologies.
She gave apologies for the next two meetings.

As far as District is concerned she had not had any issues brought up by residents. The budget for TDC council tax will be finalised next month and agreed at full council. The TDC Administration are looking to start a new Local Plan now that the revised NPPF has been published. The concern is the lack of infrastructure if developers swoop on Tandridge and a refusal is not held up on appeal.

As far as Surrey is concerned it is very obvious with all the heavy rain that there have been serious flooding issues all over the County and our local areas. She was still waiting for an officer to contact her re the water flowing over the road around Bowerland Corner and will chase this up again next week.

The SCC council tax increase looks to be set at 5.99%.

The Parish Council noted the absence of both County and District Councillors and were keen to see more visibility from the County and District Councillors at future meetings.

***The Parish Council meeting was started at 7:45pm.***

1. To accept apologies for absence.

None.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 20th November 2023.
**The minutes were unanimously approved and signed as a true record.**
2. Matters Arising.

Post box (Crowhurst Road) – This had been replaced and is now located next to the Telephone Box.
Neighbourhood plan – Progress on the Neighbourhood Plan will be reviewed at the March meeting. The Chair agreed to liaise with Lisa Siggery and Liz Lockwood to report back on progress.

1. To receive reports from Councillors.

None.

1. Correspondence.
The list had been circulated. There were no actions required.
2. Finance
3. To approve accounts for year to date 2023/24

**Unanimously approved.**

1. To approve expenditure as itemised on the schedule.
**The list published for £2187.38 had been circulated and this was unanimously approved.**
2. Business Plan review.
The Council considered the revised draft of the business plan.
The Council agreed that the website could be improved and made more community friendly with input.
**The Council unanimously approved the document subject to a couple of final agreed changes which Cllr King would implement.**
3. To review alternative savings options including CCLA investment fund – make a decision for the Clerk to implement.
**The Parish Council agreed they were not comfortable with the idea of an investment fund and asked the Clerk to investigate a comparison on a basic saving account to adopt.**
4. To review kissing gate initiative.
**The Council agreed to complete a grant application outside of the meeting and finalise a proposal and a route to concentrate on by the next meeting.**
5. To review Crowhurst Volunteer Life Savers initiative update.
Cllr King suggested the Council highlight the scheme in the next edition of the Crowhurstian.
**This was agreed by the Council**.
6. To review Co-option plan / Succession progress and what is required.
**Cllr King agreed to write an article for the Crowhurstian highlighting the vacancy and would repeat the information to John Doust’s village circulation email list.**
7. To review requirements for a resilience plan.
**The Clerk was asked to investigate some neighbouring plans and give some examples and send the Council some information to consider before drafting a Crowhurst Resilience Plan.**
8. To review Local Plan (TDC) update if available.
No update available.
9. To approve amended Bridge policy.
This had been circulated to the Council.
**This was unanimously approved by the Council.**
10. To review planning applications received on the agenda and ratify application decisions made between meetings if applicable.

To ratify:

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| **Application:** | 2023/1378 / 1389 |
| **Proposal:** | Removal and replacement of timber bridge. Installation of ground source heat pump. Erection of single storey extension (revised extents & scope from previously consented scheme). |
| **Location:** | Crowhurst Place, Crowhurst Road, Lingfield, Surrey, RH7 6LY |

 **The Parish Council has no objections to the application.**

**Unanimously ratified.**

1. To review any planning applications received since publication of the agenda.
None.
2. Items for Reporting or Inclusion in Future Agendas.

Kissing Gates

Neighbourhood plan

Resilience plan

Local plan

Savings accounts

Annual Parish Meeting

Village spring clean – Lisa Siggery had requested that she would like to organise this even, the Council agreed with this. Further supplies and logistics needed to be agreed.
**The Clerk would liaise re supplies and dates with the Council to finalise matters this week.**

**Dates of Next Meetings: 11th March 2024.**

**Meeting closed at 8:40pm.**